

**Imagine Classical Academy
Board Minutes
Monday, April 24, 2017**



Where students are classically trained, culturally literate, and globally prepared.
6464 Peterson Road • Colorado Springs, CO 80923



Regular Meeting at 6:00pm in Room 209

The mission of the Imagine Classical Academy at Indigo Ranch is to positively shape the hearts and minds of our students by providing them with an academically rigorous and content rich curriculum, a learning environment of high expectations for student achievement in which character is modeled and promoted within a collaborative community based on trusting relationships.

The Board shall use the Mission, the Motto and the Six Measures of Excellence (Shared Values, Parent Choice, Academic Growth, Character Education, Economic Sustainability, and School Development) as the filter for all decision making.

- I. Call to Order – 6:05pm
- II. Roll Call – Mike Phillipich, Markus Bahnemann, Chris Dempsey, Brandon Henry (Mike Riggs excused)
- III. Pledge of Allegiance – Lead by Chris Dempsey
- IV. Mission Statement – Read by Markus Bahnemann
- V. Approval of Board Meeting Agenda 4-0 approved
- VI. Comments from the public - 6:07pm None
- VII. Approval of minutes from March 20, 2017 - 4-0 approved
 - I. Treasurer's/Business Manager's Report on Trend – 6:08 PM Valerie O'Brien presented her report. Of note \$8874 in Federal Impact Aid received from November 2015
 - II. Principal's Report – discussed diebls and how paras assist in all yellow reading level kids and how well they have improved. Shows growth with students and paras. Discipline data and restorative practice graphs also show use of paras. Champs training this week for teachers and paras. Great math night last Friday to include robotics and other various clubs. Mike. Phillipich is looking at demographics and wanting to make sure the enrolled numbers make sense in the report. (will adjust to correct #) Clarified that SPED is provided in our building via d49.
 - III. Regional Report - Nancy Box – Gave update of regional process for budget and how the process works. For next year, Nancy will be full time regional director.
 - IV. Discussion Items
 - A. Initial Budget – (will be action item in May) salary increases will not show until received MLO. Budget down for CKLA as they moved to student fees. Questions in regards to difference in cost this year and last. Looking at copy cost and lease. Legal services line item shouldn't need an attorney to renew charter agreement. Fundraising (helping hands, rent a crate at mill dog rescue, seeds café downtown and support for our families) Will we have any expenses for the library. We will have some scanning stations hopefully thru the district. We didn't remove anything from the budget as of yet. Looking to be conservative in the initial budget and will look gain in December. Mike would like to see details before action item approved next month. Clarified that Champions does give us revenue. We have a facility reserve of \$100,000.
 - B. Ground water update – Monte has talked with RMG and will continue to pursue how to correct. Will need to do some flooring in the preschool, but no water underneath as of now.

- C. MLO update – we are still waiting on what to expect for our teachers. Playground on the field is on track for summer process. Frank will go to the budget subcommittee tomorrow. Mr. Phillipich wants a prioritized list of possibilities on the budget. (addtl parking, chairs upstairs, sidewalk on left side) Discuss sidewalk again next month to get done now and have MLO funds repay. Will need approval from landlord. Board will have work session before next meeting. May 8, 6-7
- D. Attendance procedure - provided document. 2nd page pre-arranged, (must contact “each” teacher)
- E. Annual Meeting – In May but report in August. Action item moving annual report to august after charter renewal.

V. Action Items

These are items that are for Board Approval by vote, which may require Board discussion.

- A. 2017-2018 Food Services Agreement – anyone handling food must have cards and is a state requirement. Food services contract doesn’t have specifics that we can’t use the kitchen and its contents for PTO / teacher events. Can we clarify? Frank will call Monica to do so. FU in May. 4-0 approved
- B. Champions Contract – discussed what we must provide to them. Do we have to provide IT support and are we on the hook for network updates to run their system? Will talk with Champions to change terminology or clarify. Motion to move to 2nd reading in May to clarify the contract, as we will have attorney look at this. Approved amended motion 4-0

- VI. Board member communication - Brandon Henrys family will be moving to Banning Lewis after this year to have a space for high school. Mr. Phillipich will keep an action item tracker...language for fingerprinting and volunteer vetting per the handbook. (Bahnmann is still working on this) MB is also defining the f/up process to public comment. Board to make sure to complete board training modules before next school year.

- VII. Other Business - none

- VIII. Adjournment - 7:54pm

PARTICIPATION IN MEETINGS:

Board meetings are generally a time for the Board to hear from the Principal, other senior administration representatives, and those who are scheduled to make presentations on selected topics. Colorado law prohibits the Board from discussing public business other than during public meetings or executive sessions (see below). Therefore, these public sessions are working sessions of the Board that are intended to provide interaction between Board members and administration in an effort to reach decisions on a wide variety of issues. With rare exception, these meetings are not the best place for initial discussion to take place. New initiatives or proposals should typically be discussed first with administration and a formal proposal prepared for presentation at a time when the item can be scheduled on the agenda. Nevertheless, there are times when the Board is discussing a proposal that certain individuals attending the meeting can provide valuable insight, expertise and perspective to assist the Board in making wise and well-informed decisions. Generally, those involved in bringing forth an idea, and those most active in the process of researching and presenting a proposal, will be the ones most likely to be called upon for input during the Board's discussion. In addition, senior administration officials and representatives from other active task forces will be relied upon for their perspective concerning a particular proposal and the impact it will have on various constituencies.

OPEN FORUM/COMMENTS FROM THE PUBLIC:

During each meeting, the Board sets aside a period of time when anyone who wishes to do so may make a brief statement or mini-presentation to the Board on a non-agenda item. The Board will take these comments and suggestions under consideration, but will typically not have adequate time in the schedule or enough information to be able to make a decision or respond during the meeting. The Board may choose to refer such items to the administration for research and the possible future preparation of a recommended course of action to be considered at a later meeting. Open meeting forum is not a time to discuss students, staff, or parents by name.

OTHER VENUES FOR IDEAS AND SUGGESTIONS:

New ideas and suggestions are often best handled by contacting the administration. In addition, there are a number of other venues where interested individuals are encouraged to bring forth ideas and suggestions. These include, but are not limited to, Student Character Council; Parents Teachers Organizations (PTOs), Town Hall Meetings, Principal's Coffees, regularly scheduled parent meetings, and various Task Forces. Proposals which are brought forth through groups such as these, in close cooperation with the administration, are typically organized in a manner that make them easier for the Board to properly consider them and make well-informed decisions.

EXECUTIVE SESSIONS:

While the law requires that most Board meetings be open to the public, the Board may meet in a private, "executive" session to consider the following types of matters: (i) purchase or sale of real estate; (ii) conferences with an attorney for the purpose of receiving legal advice; (iii) matters required to be kept confidential by federal or state laws or regulations; (iv) specialized details of security arrangements or investigations; (v) determination of positions relative to contract negotiations; (vi) personnel matters; (vii) consideration of documents protected by the Open Records Act; and (viii) discussion of most individual student matters.