

Imagine Classical Academy Board Meeting Minutes



Where students are classically trained, culturally literate, and globally prepared.

6464 Peterson Road • Colorado Springs, CO 80923

Monday, April 25, 2016

7:00pm Room 209



The mission of the Imagine Classical Academy at Indigo Ranch is to positively shape the hearts and minds of our students by providing them with an academically rigorous and content rich curriculum, a learning environment of high expectations for student achievement in which character is modeled and promoted within a collaborative community based on trusting relationships.

The Board shall use the Mission, the Motto and the Six Measures of Excellence (Shared Values, Parent Choice, Academic Growth, Character Education, Economic Sustainability, and School Development) as the filter for all decision making.

- I. Call to Order 7:02pm
- II. Pledge of Allegiance 7:02pm Led by Markus Bahnemann
- III. Mission Statement 7:03pm Read by Brandon Henry
- IV. Swearing in of Mike Phillipich 7:04pm Sworn in by Mike Riggs
- V. Roll Call 7:04pm Mike Riggs, Markus Bahnemann, Brandon Henry, Chris Dempsey and Mike Phillipich present
- VI. Approval of minutes from Mar. 21, 2016 Markus Bahnemann moved to approve the minutes as presented, Chris Dempsey seconded. Motion passed 4-0 with Mike Phillipich abstaining.
- VII. Approval of Board Meeting Agenda 7:05pm Brandon Henry moved to approve with the following changes: Move item XII up to item IX and shift all items in between down one. Markus Bahnemann seconded. Motion passed 5-0.
- VIII. Spotlight – Shared Value recognition 7:07pm Gracee Liggett was recognized as Imagine Classical Academy Teacher of the Year and presented with a trophy. Additionally, Frank Fowler recognized Gracee Liggett, Kay Morgan, Amber Metzgar, Amada Baldwin, Robyn Tybrowski, Jennifer Pelham, Lisa Baker, Michelle Duggan, Katie DeLeon and Marcia Billingsley for their dedication and hard work with the WIDA testing.
- IX. Principal's Report and Dashboard 7:16pm Presented by Frank Fowler
- X. Comments from public 7:48pm- None
- XI. Treasurer's/Business Manager's Report on Trend 7:48pm Valerie O'Brien presented the monthly trend. She also reported that the school received our portion of the District Mill Levi override and the amount received was \$140,000. The original budget amount was \$93,000. The PPR funding adjustment was also received and matched our budget.
- XII. Parent Choice Report 7:54pm Gracee Liggett presented. Items included future plans to more proactively track parent volunteer hours and explore options for social events with parents and teachers, as well as a possible tea party at the end of the year to recognize outstanding volunteers.

- XIII. Regional Report 7:57pm Nancy Box reported on her visit with ICA / Scott Hunter on Apr. 25th. The building looks good, classroom procedures were clearly implemented and followed. She commended the efforts of school leadership.
- XIV. Consent Items 8:05pm
These are items that are for information or for vote, but do not require further discussion by the Board or staff at this time. In the event that new information is available since the publication of the agenda, prior to approval of the consent agenda as presented, the board or staff may remove any consent agenda item(s) to the Discussion Agenda.
- A. Treasurer's Report
 - B. Food Service Contract with D-49
Brandon Henry moved to accept the consent items. Discussion took place with some minor corrections pointed out on the Food Service Contract. Chris Dempsey seconded. Motion passed 4-0 with Mike Phillipich abstaining.
- XV. Action Items 8:12pm
These are items that are for Board Approval by vote, which may require Board discussion.
- A. 2016-2017 Calendar
Markus Bahnemann moved to approve the amended calendar to include clarification of language in the legend to more clearly specify when students will attend school normally on assessment days vs when they will be scheduled for appointment only. The Calendar will also clarify kindergarten graduation as well as the last day for them. Chris Dempsey seconded. Motion passed 5-0
- XVI. Discussion Items 8:18pm
These are items that are for Board discussion, but do not require Board Approval by vote at this time.
- A. Annual Meeting
Annual board meeting is normally held in May, however due to new board members and board training, scheduling issues, we will consider holding it in August when testing and financial data is available.
 - B. Board terms
Board reviewed current board terms for clarification
 - C. Strategic Planning
Consider moving ahead after new board member training
- XVII. Board member communication 8:37pm None
- XVIII. Other Business 8:37pm None
- XIX. Adjournment 8:38pm

PARTICIPATION IN MEETINGS:

Board meetings are generally a time for the Board to hear from the Principal, other senior administration representatives, and those who are scheduled to make presentations on selected topics. Colorado law prohibits the Board from discussing public business other than during public meetings or executive sessions (see below). Therefore, these public sessions are working sessions of the Board that are intended to provide interaction between Board members and administration in an effort to reach decisions on a wide variety of issues. With rare exception, these meetings are not the best place for initial discussion to take place. New initiatives or proposals should typically be discussed first with administration and a formal proposal prepared for presentation at a time when the item can be scheduled on the agenda. Nevertheless, there are times when the Board is discussing a proposal that certain individuals attending the meeting can provide valuable insight, expertise and perspective to assist the Board in making wise and well-informed decisions. Generally, those involved in bringing forth an idea, and those most active in the process of researching and presenting a proposal, will be the ones most likely to be called upon for input during the Board's discussion. In addition, senior administration officials and representatives from other active task forces will be relied upon for their perspective concerning a particular proposal and the impact it will have on various constituencies.

OPEN FORUM:

During each meeting, the Board sets aside a period of time when anyone who wishes to do so may make a brief statement or mini-presentation to the Board. The Board will take these comments and suggestions under consideration, but will typically not have adequate time in the schedule or enough information to be able to make a decision or respond during the meeting. The Board may choose to refer such items to the administration for research and the possible future preparation of a recommended course of action to be considered at a later meeting.

OTHER VENUES FOR IDEAS AND SUGGESTIONS:

New ideas and suggestions are often best handled by contacting the administration. In addition, there are a number of other venues where interested individuals are encouraged to bring forth ideas and suggestions. These include, but are not limited to, Student Character Council; Parents Teachers Organizations (PTOs), Town Hall Meetings, Principal's Coffees, regularly scheduled parent meetings, and various Task Forces. Proposals which are brought forth through groups such as these, in close cooperation with the administration, are typically organized in a manner that make them easier for the Board to properly consider them and make well-informed decisions.

EXECUTIVE SESSIONS:

While the law requires that most Board meetings be open to the public, the Board may meet in a private, "executive" session to consider the following types of matters: (i) purchase or sale of real estate; (ii) conferences with an attorney for the purpose of receiving legal advice; (iii) matters required to be kept confidential by federal or state laws or regulations; (iv) specialized details of security arrangements or investigations; (v) determination of positions relative to contract negotiations; (vi) personnel matters; (vii) consideration of documents protected by the Open Records Act; and (viii) discussion of most individual student matters.